

## THAMES VALLEY POLICE

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### CONSTABLE ROLE SPECIFICATION

<b>Role Title:</b>	PC Trainer – Driver	<b>Department:</b>	Learning & Professional Development
<b>Reports To:</b>	Team Leader (Driver Training)	<b>Location:</b>	Various (See advert for specific location)

<b>Purpose of role:</b>	To deliver Driver Training at Basic, Standard and Advanced Competencies (Inc. TPAC), facilitating consistent and effective learning that meets defined objectives and ensures valid and reliable assessment standards in line with Authorised Professional Practice and National Occupational Standards (Inc. CoP PDTG).
<b>Principle Responsibilities:</b>	1. Deliver a broad range of Driver Training courses and assessments (up to and including advanced competencies) in accordance with lesson plans, facilitating consistent, relevant and effective learning. Includes the provision of instruction and coaching on practical driving techniques in all situations e.g. rural, town and motorway, and driving all relevant types of vehicles.
	2. Provide continuous assessment and development of individuals according to their needs and modify training sessions accordingly, ensuring equality and fairness.
	3. Ensure appropriate pre-course planning (inc route planning) and prepare and deliver face-to-face and digital presentations to individual and groups of students using a range of methods, on Roadcraft, Highway Code and National and Local Operational Policies.
	4. Prepare independent reports and other documentation as required on student's progress and provide timely feedback demonstrating sensitivity in dealing with difficult conversations.
	5. Maintain and develop professional knowledge, skills and training techniques relevant to the role in accordance with Authorised Professional Practice
	6. Provide specialist advice, guidance and assistance relevant to your allocated area of delivery and act in accordance at all times with corporate policies (inc Health & Safety & Welfare requirements).
	7. Maintain operational readiness by completing mandatory training as required (e.g. Personal Safety Training, Fitness Testing & First Aid) & undertake up to 2 weeks operational deployment annually.
	8. Ensure all quality assurance tasks are completed as required by the L&PD Policy in line with PSQA, and perform such other duties of a similar nature as may be required from time to time.

<b>Essential role requirements and role based training:</b>	<ol style="list-style-type: none"> <li>1. Evidence of successful completion of Driver Training Development Programme to Advance Level**</li> <li>2. Evidence of recent delivery of Standard and Advanced competencies (Inc. TPAC)**</li> <li>3. Evidence of current CPD to maintain and develop professional practice (in the field of Driver Training as appropriate)</li> <li>4. Attainment of a QCF Level 3 Certificate in L&amp;D and a QCF Level 3 Award in Assessing – training provided where necessary.</li> </ol> <p><i>** Training will be provided as necessary unless the role is advertised as requiring pre-qualification</i></p>
<b>Essential Requirements Prior to Appointment:</b>	<ul style="list-style-type: none"> <li>• <u>At Application Stage</u> - Applications must satisfy requirements 1 &amp; 2 above as appropriate to the role advertised.</li> <li>• <u>Prior to Appointment</u> – Appointment to post depends on successful progression through the PC Trainer (Driver) Recruitment Process.</li> <li>• Meets ACPO eyesight and medical standards.</li> </ul>

<b>ROLE PROFILE</b>	<b>Constable</b>	
<b>CORE RESPONSIBILITY</b>	<b>CORE COMPETENCIES</b> <b>The role holder should effectively deliver these key requirements:</b>	
Public Service	Serving the Public – level 1	
Leadership	Openness to change – level 1 Service Delivery – level 1	
Professionalism	Decision making – level 1 Working with others – level 1 Professionalism – level 1	