

THAMES VALLEY POLICE

DETECTIVE CONSTABLE / POLICE CONSTABLE ROLE SPECIFICATION

Role Title:	CT Nominal Management Manager (CTNM) – DC/PC	Department:	Intelligence
Reports To:	CT Nominal Management Supervisor (CTNMS) – Detective Sergeant	Location:	Posts within TVP/Hants/Surrey/Sussex and Kent

Purpose of role:	<p>To be responsible for the day to day overt active management of their allocated nominals within the South East region in line with the National Nominal Management Strategy and Manual of Guidance. To work in partnership with UKIC and a wide range of public, private and voluntary organisations whilst recognising the interdependencies of covert intelligence and investigation, in order to manage the highest risk nominals with the long term aim of desistance and disengagement.</p> <p>To establish inter-departmental liaison and the management of tasking to ensure the efficient use of resources to provide an effective service throughout the region.</p>
Principle Responsibilities:	Lead by example and behave in line with the Police Code of Ethics ensuring that the force values and behavioural expectations are clearly understood and considered by managers, officers and staff in their decision making and actions; reinforcing and influencing them through all interactions and processes.
	To co-ordinate and liaise with CTPHQ Nominal Management team, CT departments, local police forces/districts, UKIC and partner agencies to identify, assess and manage nominal causing harm to communities. Developing risk management plans in line with CTNM core principles
	Establish and maintain accurate records in relation to Nominal Case Management using appropriate threat and risk assessment tools and systems to inform a bespoke Risk Management Plan. To ensure that all relevant information is recorded in line with MOPI other related guidance and Force Procedures
	Have a full understanding and working knowledge of all CTP Nominal Management cohorts and to administrate the mapping of civil orders and reoffending pathway provision
	When necessary develop intelligence using overt and covert methods in order to progress civil orders or build an evidential case. Liaise with CPS to present the case effectively at court,

	ensuring compliance with legislation and best practice.
	To conduct and complete home visits to nominals in order to develop a relationship, obtain intelligence and ensure compliance to support case management planning for those individuals. Any officer safety implications are to be dynamically risk assessed for individual cases.
	To conduct prison visits and work with probation to agree appropriate licence conditions.
	To produce and maintain risk management plans in sanitised or un-sanitised form and disseminate them to persons / departments with responsibility for management of those nominals.
	To enhance and develop collaborative statutory (eg HMPPS, HMCS) and Non Statutory partnerships both internal and external to the organisation, ensuring that there is timely access to information and resources which will contribute to the management of identified nominals.
	To be fully conversant with the relevant IT systems including Case Management Systems (e.g NCIA, VISOR) and be able to interrogate and update them accordingly. To obtain information from external sources (open source) to provide up to date, relevant intelligence to facilitate the management of CT nominals, ensuring compliance with will current legislation and best practice. To ensure necessary markers and trip wires are added and monitored on relevant systems e.g PNC, PCS, local intelligence systems etc.
	Attend case conferences and meetings with colleagues, partners and other professionals to progress investigations and ensure information is appropriately shared and agreed interventions delivered to appropriate quality and timeliness.
Essential role based training:	<p>Successful candidates will be required to complete Nationally agreed core training which will include:</p> <p>National CT Induction course An Introduction to the CT Network An Insight into a CT Investigation NCIA Course VISOR Training Nominal Management Core Course MAPPA Practitioner/Mangers</p>
Essential Criteria:	<ul style="list-style-type: none"> • PIP 2 accredited or have a comprehensive police intelligence/investigative background • Demonstrate by example experience of managing sensitive and confidential information. • Demonstrate excellent communication skills and the ability to work in partnership to problem solve creatively.

	<ul style="list-style-type: none"> • A thorough understanding of the National Intelligence model • Previous experience in identifying assessing and managing risk • Experience of planning, executing and evaluating operations whilst demonstrating knowledge of Force/Regional and National policies and processes
Desirable Criteria:	<ul style="list-style-type: none"> • An understanding of the National Standards of intelligence management (NSIM) • Previous experience of covert policing methods and RIPA/IPA • Understanding of MAPPA, Community Pathfinder, Prison pathfinder and MAESM processes
Additional Information:	<ul style="list-style-type: none"> • Your primary role is that of a Police Officer, thus at any time you may be deployed in alternative operational duties dependent upon operational need. • Working hours are predominantly 08:00hrs to 16:00hrs Monday to Friday but flexibility will be required to ensure resilience within the team and meet the requirements of the role throughout the South East region and wider CT network. On occasions this may be to support fast-time response to critical incidents, major events and serious crime or disorder. The applicant must have a willingness and ability to travel/work across the SE and outside the region if required. • Where the region provides on call cover nominal managers will be required to support this function and cover the weekend rota. • The post requires frequent access to sensitive intelligence material. The post holder must have a high level of personal integrity and will be required to successfully achieve and maintain security vetting to DV level. • Deputise for the Nominal Management Supervisor (CTNMS) as required. • Whilst this role is allocated to a post with a specific brief requiring detailed knowledge, it is also expected that the post holder maintains a broad overview of CTP SE, its context and priorities. The brief will change according to the operational priorities of the department. • Requirement to complete the College of Policing Intelligence Professionalisation Programme (IPP). • Holds a full and current driving licence, access to own vehicle and be prepared when necessary to use it for business purposes. Pool cars will be provided as this is a regional post which requires travel.

ROLE PROFILE	Constable	
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	PERSONAL QUALITIES The role holder should effectively deliver these key requirements:	
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	We are emotionally aware – level 1 We take ownership – level 1	
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	We collaborate – level 1 We deliver, support and inspire – level 1	
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	We analyse critically – level 1 We are innovative and open-minded – level 1	
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