

## THAMES VALLEY POLICE

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### CONSTABLE ROLE SPECIFICATION

<b>Role Title:</b>	Trainer - Foundation Training	<b>Department:</b>	Foundation Training, L&D
<b>Reports To:</b>	Training Sergeant	<b>Location:</b>	Sulhamstead

<b>Purpose of role:</b>	To deliver training as required working as a member of the team, and such other training tasks as required, in line with the training policy and to contribute to delivery of the training plan.
<b>Principle Responsibilities:</b>	1. To deliver training in accordance with lesson plans, including telephone/e-mail/in person support for distance learning.
	2. To assist with the design of learning programmes, including distance learning, in liaison with the design team, and in accordance with design processes and procedures.
	3. To undertake quality assurance tasks required by the training policy, including trainer monitoring, evaluation of courses, and operational aspects (e.g. monitoring and reporting student attendance).
	4. To maintain a good level of ability to apply an understanding of police issues, policies, and training methods.
	5. To undertake assessments of students, or carry out tests on students, as may be required.
	6. To update existing training material as necessary, in accordance with design processes and procedures, ensuring proper version control and audit trail of changes made.
	7. To act at all times in accordance with corporate policies, and especially as regards diversity issues. To act as an ambassador for training in support of the force's aims and values.
	8. Perform such other duties of a similar nature as may be required from time to time.
<b>Essential role based training:</b>	PTLLS and CTLLS trainer qualifications unless already hold an equivalent teaching certificate or higher.
<b>Essential Training Prior to Appointment:</b>	N/A