

Job Title: SCPO Coordinator	
Job Evaluation Number	C319

JOB DESCRIPTION

Job Title: SCPO (Serious Crime Prevention Orders) Coordinator	Location: SEROCU
Job Family: Operational Support	Role Profile Title: BB3 Police Staff
Reports To: DI Problem Solving Team	Band level: 3G
Staff Responsibilities (direct line management of): Nil	

a. **OVERALL PURPOSE OF THE ROLE:** Defines the role, put simply, why it exists.

The overall purpose of the role is to: Maximise the effectiveness of Serious Crime Prevention Orders (SCPOs) by participating in the prioritisation of SCPO nominals and provide advice and guidance the use of SCPOs and other powers in order to disrupt organised criminals across the South East of England.

b. **KEY ACCOUNTABILITY AREAS:** Define the important aspects of the role for which the job holder is responsible for results or outcomes (See flow chart below).

The key result areas in the role are as follows:

1. Manage a cohort of nominals who are subject of an SCPO application or order ensuring intelligence collection is completed and disruption is maximised.
2. Track court proceeding related to SCPOs and ensure the impact in relation to SCPO breaches is maximised.
3. Provide tactical advice to SIO's to ensure the use of SCPOs is maximised and best practice is developed and shared regarding the use of conditions that can be effectively managed.
4. Conduct CPD inputs to ensure practitioners and relevant teams in SEROCU and across the South East forces are always up to date with practice and legislation in relation to SCPOs.
5. Identify opportunities for SCPO's to be applied for via both criminal and civil hearings in order to improve practice and increase opportunities for disruption of serious organised crime. Ensure other powers are utilised in conjunction with SCPO's to maximise the impact on offending.
6. Support the Sergeant/Supervisor in being a regional focal point for collating expertise in the use of restrictive legal powers in the effective disruption and management of SOC offenders.
7. Co-ordinate intelligence collection and disruptive action against SCPO nominals in order to maximise opportunities for the disruption of serious organised crime.
8. Establish and maintain relationships within SEROCU, South East forces and the Crown Prosecution Service to enable and achieve the purposes of the role.
9. Establish and maintain relationships within SEROCU, South East forces and the Crown Prosecution Service to enable and achieve the purposes of the role, representing SEROCU and South East policing at meetings and tasking processes.
10. Provide resilience and work in a team approach with the rest of the SOC Problem Solving Team.

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c. **DIMENSIONS:** Include matters such as key result areas that make the greatest demands on the role holder, seasonal pressures, items processed, the number of customers and/or level of authority to make financial decisions or commit other resources.

Further Comments:
Working across four force areas: TVP, Surrey, Sussex and Hampshire.
SME for the SE region for SCPOs (Serious Crime Prevention Orders).
Ability to forge relationships and influence local level leaders within the Police and partners in the implementation and enforcement of SCPOs.
Confidence to work with minimal supervision and make and justify decisions based on THOR.

d. **CHARACTERISTICS OF THE ROLE**

Expertise: Concerned with the level of administrative, professional and/or technical expertise (knowledge and skills) needed to perform the role effectively; may be acquired through experience, specialised training, and/or professional or specialist education and training.

The knowledge or skills required in the role are as follows (essential or desirable):	E/D
1. Experience in one or more of the following areas: <ul style="list-style-type: none"> ○ Offender Management (i.e. MAPPA/IOM/Probation) ○ Serious and complex crime investigation ○ Obtaining civil orders to restrict the behaviour of individuals. 	E
2. Ability to evidence practical risk management and prioritisation experience in an investigative, intelligence or offender management environment.	E
3. Responsible for overall management and guidance around SCPOs within the region.	E
4. An ability to manage a SCPO from implementation to breach utilising Police and external partners to drive this process whilst maintaining appropriate accurate records and updating first line manager.	E
5. Good communication skills that allow the building of relationships and negotiation with others, including those in a more senior position via physical, verbal contact and written work.	E
6. Willing to show initiative to implement and evaluate new ways and systems of working both via IT and people over a vast geographical area whilst creating an inclusive environment to harvest and foster ideas to enhance the capability by trying new ways of working.	E
7. Must have capability to travel to different locations across the South East Region and undertake all assignments in a timely manner. Due to the requirement to work flexibly, unsocial hours and personal safety for lone working; public transport may not be available or suitable at these times. For this reason a full UK driving licence is considered essential *.	E
8. Experience of obtaining and managing Serious Crime Prevention Orders.	D
9. Experienced investigator and PIP2 accredited.	D
Additional comments: * working hours and level of flexibility are specific to each role and will be discussed at interview.	