

## Police Officer Self-Assessment Questionnaire

Considering the important role and nature of work you are applying for, it is essential Thames Valley Police (TVP) ensures specific entry criteria are met. This form has been designed to assist you to understand our requirements and answer any concerns you may have. It is important that you disclose all information as failure to disclose can result in applicants failing vetting checks.

### Am I eligible?

There are four sections to this self-assessment questionnaire. Any red answers (in Sections 1 and 4) will stop your application from proceeding. Amber answers (in Sections 2 and 3) may stop your application from proceeding or may delay your application whilst further investigation takes place. This questionnaire is for your personal use only.

### Section 1

If you tick a red box answer to any of the following questions you are unfortunately ineligible to apply for the role of police officer:

Question	Yes	No
<b>Vetting Questions: In answering these questions, please include 'spent convictions' under the Rehabilitation of Offenders Act, and traffic convictions (other than parking fines).</b>		
Do you have an existing County Court/Tribunal Judgment (CCJ) made against you and / or have you entered into an Individual Voluntary Agreement (IVA)?		
Have you been registered bankrupt and your bankruptcy debts discharged within the last three years or your bankruptcy debts have not been discharged?		
Have you ever committed an offence that has resulted in a prison sentence?		
Have you ever been convicted or cautioned for any of the following: treason, murder, manslaughter, rape, kidnapping?		
Have you ever been convicted or cautioned for any of the following: incest / intercourse with a girl under 13, buggery with a person under 16 or a person who has not consented, gross indecency?		
Have you ever been convicted or cautioned for: espionage, terrorism, sabotage or any actions to overthrow/undermine parliamentary democracy by political, industrial or violent means or association with any organisation advocating such activities?		
Have you ever been convicted or cautioned for any of the following: hostage taking, hijacking or torture or associated with any organisation advocating such activities?		
Have you been convicted or cautioned for reckless or dangerous driving within the past ten years?		
Have you ever been convicted or cautioned for any driving offences causing "death by" reckless / dangerous driving?		
Have you been convicted, cautioned or received a Fixed Penalty Notice for driving without insurance within the past five years?		
Have you been convicted or cautioned for drink/drug driving within the past ten years?		
Have you ever been convicted or cautioned for more than one offence of drink / drunk driving or drunk in charge?		
Have you been convicted or cautioned for failing to stop at an accident within the past five years?		
Have you been convicted, cautioned and/or received Fixed Penalty Notices for more than three endorsable traffic offences within the past five years?		

Question	Yes	No
Have you been convicted or cautioned for driving whilst being disqualified within the past five years?		
Have you ever been convicted or cautioned - excluding Penalty Notice Disorder (PND) notices over two years old - for any public order offence such as involvement in riot, violent disorder or affray?		
Have you ever been convicted or cautioned for grievous bodily harm (GBH)?		
Have you ever been convicted or cautioned for any of the following: Firearms offences and/or unlawful possession of weapons?		
Have you ever been convicted or cautioned for a hate aggravated offence (Race, Religion, Belief, Sexual Orientation, Transgender, Disability)?		
Have you ever been convicted or cautioned for abuse or neglect of children?		
Have you ever been convicted or cautioned for any of the following: Offences which involve elements of dishonesty, corruption, substantial financial gain or serious loss to anyone including theft, fraud and deception?		
Have you ever been convicted or cautioned for interference with the administration of justice or the investigation of offences?		
Have you ever been convicted or cautioned for burglary and/or going equipped to steal?		
Have you ever been convicted or cautioned for any of the following: Serious involvement in drugs including possession of a Class A drug or more than one Class B drug and/or supplying drugs of any kind?		
Other Questions	Yes	No
Are you a member of the British National Party (BNP), Combat 18, National Front or any similar organisations?		
Do you take an active part in politics and intend to continue these activities if successful with your application to become a police officer?		
Are you 18 years old or over? You must be at least 18 in order to apply for the role of police officer. There is no upper age limit for applying to the police service. But please bear in mind that the normal retirement age for police officers is 60 years and that new recruits are required to undertake a two-year probationary period.		
Have you previously submitted an application, either with Thames Valley Police or any other police force in England and Wales for the role of police officer, and been rejected within the last 6 months?		
Are you either a British citizen or have indefinite leave to remain in the UK? To be eligible for appointment you must be a British citizen or member of the European Community or other states in the European Economic Area (EEA). Commonwealth citizens and foreign nationals are also eligible but only if they are resident in the UK and have indefinite leave to remain. If you are a Commonwealth citizen or a foreign national, you will be required to provide proof that you have no restrictions on your right to remain in the UK. You must also have been resident in the UK for at least 12 months within the last 3 years (does not have to be continuous).		
<u>Degree Holder Entry Programme (DHEP) applicants only</u> Do you hold a Level 6 Degree qualification?		
<u>Police Constable Degree Apprenticeship (PCDA) applicants only</u> Do you hold one A Level grade A-E qualification or the equivalent (or higher)? <u>OR</u> , if an applicant without the necessary formal qualification: Do you have relevant professional experience (demonstrating the capability and confidence to study to degree level)? All applicants must have passes in both English and Mathematics at GCSE (A*-C/9-4) or equivalent.		

Do you meet the Eyesight Standards for police officers? Refer to the Eyesight Standards for Police Recruitment pdf document that is on our Website.



## Section 2

If you tick an amber answer to any of the following questions you are not automatically ruled out from becoming a Police Officer, but your application may need to be checked by the recruitment department before proceeding. As such you are advised to seek advice from the recruitment team at the earliest opportunity.

Question	Yes	No
<b>Vetting Questions: In answering these questions, please include 'spent convictions' under the Rehabilitation of Offenders Act, and traffic convictions (other than parking fines).</b>		
Have you ever been cautioned or convicted of a criminal offence <b>not</b> listed in Section 1?	Amber	Green
Have you ever been involved in any other criminal investigation?	Amber	Green
Have you been charged or summonsed for an offence that has not yet been dealt with?	Amber	Green
Do you have any relative or associate (including co-resident) who you know or have reason to believe has criminal convictions (excluding traffic convictions), OR is engaged in criminal activities, OR is a person who associates regularly with such persons?	Amber	Green
In the last three years, have you spent any continuous period of over one month outside of the UK? Time spent abroad is unlikely to be a bar to recruitment however you may be asked to supply certificates of good conduct from the local police authorities of the countries you have visited. From experience this may take some time and involve some cost to you.	Amber	Green
Do you intend on continuing with any other employment for hire or gain or any other business interest when you apply to become a police officer?	Amber	Green
Do you or your spouse (unless separated) or close relative living with you have a financial interest in any license or permit relating to liquor, betting or gaming or the regulation of places of entertainment?	Amber	Green
Do you have any tattoos or piercings? Tattoos (or piercings) are not a bar to appointment, however, some tattoos (or piercings) could potentially offend members of the public or colleagues, or could bring discredit to the Police Service - it depends on their size, nature, location and sometimes on the extent.	Amber	Green
Do you have a full manual UK or EEA driving licence? If not, this is required before a formal offer.	Green	Amber
Is your Body Mass Index (BMI) between 18 and 30? This can be determined if you know your weight and your height. The actual calculation is your weight (in kilograms) divided by your height (in metres squared). Guidance and easy to use charts on how to calculate your BMI can be found on the NHS website. <b>You cannot have a medical appointment or fitness test if your BMI (or body fat percentage) is outside the acceptable range.</b>	Green	Amber

## Section 3 – Role Considerations

Before committing to the application process, and a career as a Police Officer, here are some aspects of the role that you are strongly advised to consider:

Question	Yes	No
<p><b>Where you will serve and your accommodation</b>            Do you live within 20 miles of the station to which you wish to be posted?            Are you ready to be very flexible regarding your work location to fulfil your obligations as a police officer?            The accommodation in which you live has to be approved by Thames Valley Police. Generally speaking it must be within 20 miles (as the crow flies) of your place of duty.            If you wish to change your address from that which was approved at the time of your appointment or subsequently, you must also seek permission. Only after permission has been granted should officers proceed to contractual stages. Remember, if this is not done you could be committing an offence under the Misconduct Code.</p>		
<p><b>Academic commitment</b>            Both the DHEP and PCDA routes of entry will require significant commitment to the academic element of the qualifications. Are you willing and able to commit to ensure the academic demands and deadlines are met.</p>		
<p><b>Effect on private life</b>            Being a police officer means that sometimes, in your day-to-day private life, you have to put yourself on duty and take appropriate actions even when you are off duty. Are you prepared for this?</p>		
<p><b>24 hour, 365 days a year role</b>            Being a police officer will often involve you being out and about on foot patrol, in all weathers and at all hours of the day (shifts cover 24 hours a day, 365 days a year). You will be required to work shifts including night work, weekends and bank holidays.            As a police officer, are you prepared to work shifts and unpredictable hours?</p>		
<p><b>Standards of dress</b>            Would you be able to put aside your own sense of style and dress and comply with the police uniform and dress code? Please note that the police uniform and dress code makes allowances for items of religious dress.</p>		
<p><b>Following rules</b>            Could you follow strict rules and authority to carry out the needs of the service?</p>		
<p><b>Fitness</b>            The job can involve strenuous physical activity and it is important to maintain good fitness levels to ensure you can effectively protect yourself and others. Police officers are expected to take part in annual fitness tests where they must undertake the multi-stage fitness (bleep) test to at least Level 5, Shuttle 4 .            Do you feel confident about continually maintaining a high level of fitness throughout your career as a police officer?</p>		
<p><b>Prepared to give evidence in court</b>            Are you prepared to stand up and provide evidence in court?</p>		
<p><b>Using initiative</b>            Are you happy about working in a team, but also confident about taking the initiative when needed?</p>		
<p><b>Impartiality</b>            Are you sure that no aspect of your life would impact on you being able to act with impartiality as a police officer?</p>		
<p><b>Paperwork</b>            Are you able to complete paperwork and meticulously keep detailed records?</p>		

**Dealing with difficult situations**

You will have to deal with circumstances or scenes of a difficult or distressing nature e.g. road traffic collisions, child cruelty, sudden deaths.

Could you deal with traumatic and distressing situations with sensitivity and a level head?



## Section 4 – Code of Ethics – Policing Principles

A Code of Ethics has been published by the College of Policing.

(<http://www.college.police.uk/en/20972.htm>) This code sets out the principles and standards of behaviour we expect to see from police professionals. It applies to every individual who works in policing, whether a warranted officer (including Special Constable), police staff, volunteer or someone contracted to work in a police force.

If you tick any red answers or have any questions or doubts over whether you can comply with the principles and standards set out below then you should not submit an application.

Question	Yes	Maybe or No
<b>Accountability</b> Are you prepared to take ownership and full responsibility for your decisions, actions and omissions?		
<b>Fairness and respect</b> Can you act with self-control and tolerance, treating members of the public and colleagues with respect (including respect the rights of all individuals) and courtesy?		
<b>Honesty and integrity</b> Can you act with honesty and integrity at all times? This includes: <ul style="list-style-type: none"> <li>• Being sincere and truthful</li> <li>• Showing courage in doing what you believe to be right</li> <li>• Ensuring your decisions are not influenced by improper considerations of personal gain</li> <li>• Not knowingly making false, misleading or inaccurate oral or written statement in any professional context</li> <li>• Neither soliciting nor accepting the offer of any gift, gratuity or hospitality that could compromise your impartiality</li> <li>• Not using your position to inappropriately coerce any person or to settle personal grievances</li> </ul>		
<b>Leadership</b> Can you take personal responsibility for promoting and reinforcing the principles and standards set out in the College of Policing Code of Ethics?		
<b>Objectivity</b> Can you use your training and experience to make objective decisions and use your best professional judgement?		
<b>Openness</b> Can you be open and transparent in all your actions and decisions?		
<b>Selflessness</b> Can you act in the public interest at all times?		

If you have any questions or concerns, please contact the Recruitment Team on 0845 2 666677 (Option 2) or email [RecruitmentPoliceOff@thamesvalley.pnn.police.uk](mailto:RecruitmentPoliceOff@thamesvalley.pnn.police.uk).

