

Job Title: Forensic Investigator - CTPSE	
Job Evaluation Number	B733

## JOB DESCRIPTION

<b>Job Title:</b> Forensic Investigator - CTPSE	<b>Location:</b> Counter Terrorism Policing South East
<b>Job Family:</b> Technical Support	<b>Role Profile Title:</b> BB3 Police Staff
<b>Reports To:</b> Detective Sergeant - FMT	<b>Band level:</b> 3H
<b>Staff Responsibilities (direct line management of):</b> Nil	

a. **OVERALL PURPOSE OF THE ROLE:** Defines the role, put simply, why it exists.

**The overall purpose of the role is to:** Implement forensic strategies to service the needs of highly sensitive, covert and overt Counter Terrorism (CT) operations. Manage covert and overt exhibits in support of Counter Terrorism Policing South East (CTPSE) investigations.

b. **KEY ACCOUNTABILITY AREAS:** Define the important aspect of the role for which the job holder is responsible for results or outcomes.

**The key result areas in the role are as follows:**

1. Attend terrorism-related incidents such as unexploded and exploded bomb or CBRN scenes, and to take responsibility as a scene examiner for the effective management of such incidents. Give professional advice on examinations of the related premises, vehicles and locations, ensuring that the forensic strategy set by the CTSIO is delivered.
2. Be responsible on behalf of the CTSIO for the management of all exhibits generated within a CT investigation, including exhibit handling, scene management, scene examination, submission of exhibits and liaison with external forensic suppliers/external experts.
3. Evaluate the scene/incident and identify which techniques should be used and their order of use to maximise potential evidence/intelligence gathering and avoid destruction of the same, including pre-assessment and preparation of scenes prior to covert intelligence gathering operations and overt/covert post-event examinations.
4. Have an awareness of examination techniques including explosive and firearms trace work and digital photography in order to ensure that evidence/intelligence is recovered effectively. Maintain an awareness of current research and developments in other techniques.
5. Prioritise, analyse and interpret intelligence/evidence at the scene and through later technical examination, identifying the most appropriate techniques to optimise intelligence production/crime detection.
6. Provide specialist advice on scene preservation, examination and techniques to ensure effective conservation and retrieval of evidence/intelligence from terrorism related scenes whilst conducting proactive and reactive liaison between all interested parties.
7. Promote forensic awareness in the Police, partnership agencies and community groups, ensuring that they recognise information which would be of value to CTPSE and are aware of the channels through which this should be submitted.
8. Deliver briefings, presentations and training to Police Forces and other outside agencies. Engage with regional and national counter-terrorist exercises and operations to test capability to deal effectively with events requiring Forensic input.
9. Maintain knowledge and ensure compliance with all relevant legislation to include Terrorism Act 2000, Health and Safety, Human Rights legislation, Criminal Procedure & Investigations Act

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(CPIA), as well as adherence to the CT Forensic Management Team Standard Operating Procedures.

10. Deliver hospital and mortuary liaison and procedures including the recovery of exhibits from casualty-receiving hospitals and those surgically recovered from injured/deceased persons, assisting HM Coroner as directed and acting as point of contact between hospitals/HM Coroner and the Police.

11. At a practitioner level to represent the regional counter terrorism unit at hazardous, Disaster Victim Investigation (DVI) and Chemical Biological, Radiological and Nuclear (CBRN) incidents.

c. **DIMENSIONS:** Include matters as key result areas that make the greatest demands on the role holder, seasonal pressures, items processed, the number of customers and/or level of authority to make financial decisions or commit other resources

#### **Further Comments:**

The role holder will be working within a small specialist team with responsibility for delivering CT forensic support throughout the South East and South West regions. There will also be a requirement at short notice to provide resilience nationally in the event of a major incident.

Further demands will be placed on this role holder by the need to maintain awareness of current technology, research and development and apply this to investigations within the terrorism arena.

Stakeholders/customers/partners interactive with the role holder will include;

- Investigative teams from regional and national forces and other national bodies.
- Other specialists from within the CTU arena such as surveillance operatives, intelligence and IT staff.
- External suppliers such as the forensic service providers, explosive labs, Atomic Weapons Establishment (AWE) and Porton Down.
- Training establishments – NPIA, Ryton, Force training representatives.
- Partners such as the armed forces and SO15

#### **d. CHARACTERISTICS OF THE ROLE**

**Expertise:** Concerned with the level of administrative, professional and/or technical expertise (knowledge and skills) needed to perform the role effectively; may be acquired through experience, specialised training, and/or professional or specialist education and training.

<b><i>The knowledge or skills required in the role are as follows (essential or desirable):</i></b>	<b><i>E/D</i></b>
1. Proven investigative experience relating to major / serious and organised crime, including working within a Major Incident Room/HOLMES environment.	E
2. Holder of a full UK driving licence, able to travel and work in any area in the South East region or CT network, possibly for extended periods.	E
3. Willing and able to work unsociable hours, provide 24-hour cover, to change hours at short notice and participate in call-out rota.	E
4. Proven experience in the co-ordination and management of complex scenes, and experience of exhibit handling using HOLMES 2 Exhibits.	E
5. Experience of inter-agency liaison.	E
6. Knowledge of forensic issues relating to CBRN. Willingness and ability to conduct CBRN training and CBRN activities, including working in and supervising staff in unpleasant and contaminated environments. Knowledge relating to the range and use of relevant Detection, Identification and Monitoring (DIM) equipment.	D

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7. Experience of terrorist investigations and involvement in crime scene management of terrorist related matters.	D
8. Experience of bomb scene examination, explosives handling and CBRN investigations.	D
9. Experience of covert operations.	D
10. Successfully completed the National Terrorist Forensic Management Course or be willing and able to undertake the course.	D
11. Knowledge and experience of the legislation associated with criminal investigations with particular reference to CT forensic issues.	D
12. Knowledge and experience of search techniques and working within a DVI environment.	D
<b>Additional comment:</b> Role holders will be required to provide fingerprints and DNA for elimination purposes in order to perform the position offered. DNA will be profiled and held on the Contamination Elimination Database and will be removed 12 months after termination of service. Fingerprints will be held on the Fingerprint Police Elimination Database and are removed at the termination of service.	