

THAMES VALLEY POLICE

SERGEANT ROLE SPECIFICATION

Role Title:	Police Sergeant/Detective Sergeant – Counter Terrorism Police Operations Room (CTPOR)	Department:	Counter Terrorism Policing South East (CTP SE)
Reports To:	Detective Inspector - Covert Operations	Location:	Near M4, Junction 12

Purpose of role:	To ensure the effective operational and administrative running of the CTPOR. Effective decision making whilst managing covert operations and supervising the associated staff.
Principle Responsibilities:	Supervising a team of Officers and Staff within the CTPOR managing covert operations.
	The management of surveillance teams deployed nationally on counter terrorism operations to ensure their effective use.
	Management of processes relating to the production of clear and comprehensive logs for investigations utilising Clio and other IT platforms.
	To maintain the operational effectiveness and readiness of all areas of the operations room function including: <ul style="list-style-type: none"> • Administration • Training (roles and IT systems) • Resilience Testing • Operations Room Development • Maintenance • Security and Access • Exercising
	Set up of the operations room according to nationally recognised standards ensuring the correct resources and resilience required to manage specific operation(s). Have an ability to escalate and inform senior management as appropriate
	To have a detailed understanding of and manage processes within an operations room environment including: Disclosure, Exhibits, Covert investigation techniques and relevant RIPA authorities
	To form part of the on call rota for the CTPSE Covert Operations Department
	To undertake any other duties commensurate with the post as directed by the Covert Operations Manager
Essential role	This role requires the applicant to either already be vetted to DV

based training:	<p>level or successfully complete this prior to appointment.</p> <p>Mandatory and CTPOR specific training will be provided upon appointment.</p>
Essential Criteria:	<ul style="list-style-type: none"> • Proven ability working under pressure and multi-tasking whilst managing high levels of threat and risk (Essential) • Ability to make sound dynamic operational and tactical decisions (Essential) • Excellent communications skills with the ability to negotiate and influence a broad spectrum of people (Essential) • Able to manage high volumes of information and quickly identify and communicate priorities. (Essential) • Ability to accurately record and report information, both orally and in writing (Essential). • Ability to manage and motivate staff (Essential)
Desirable Criteria:	<ul style="list-style-type: none"> • Understanding of CT investigations • Awareness of surveillance and/or firearms tactics
Additional Information:	<ul style="list-style-type: none"> • Applicants must be able to travel/work across SE Region and outside the Region if required