

People Resourcing Thames Valley Police Oxford Spires Business Park Langford Lane Kidlington Oxford OX5 1NZ

> Tel. 01865 855706 Fax. 01865 855713

Dear Sir/Madam,

Thank you for your enquiry about joining Thames Valley Police. The organisation takes pride in being a forward-thinking, modern police force, working in partnership to make our communities safer. If you choose to join Thames Valley Police I can promise you a career which will be challenging and rewarding in equal measure.

I have pleasure in sending you a number of documents which will answer some of your questions about the Force together with an application form for completion.

Please complete all the documentation and forward the enclosures as detailed in the Guidance Notes. We will assess your application as quickly as possible.

If successful with your application you must be prepared to serve anywhere in the Force area. Postings are determined taking into account both individual preferences and the resourcing needs of the organisation. Whilst every effort will be made to meet individual preferences this, regrettably, cannot always be guaranteed. There will be an opportunity to discuss posting preferences in detail at the interview stage of your application.

Thames Valley Police will not permit more than one application to a Force to be active at one time. This means that we will not process applications where you have a current, live application with another Force(s).

Thames Valley Police Authority is under a duty to protect the public funds it administers. If you are successful in your application, as well as using the personal information you provide in written or electronic form for the purposes of staff administration, the Authority may use this information for the prevention and detection of fraud. The Authority may also share this information for the same purpose with other bodies responsible for auditing or administering public funds. In this case any sharing of such personal information will be in full compliance with the Data Protection Acts.

For further information please refer to the National Fraud Initiative link (accessed via Corporate Governance) on www.tvpa.police.uk or contact the Internal Audit Team on 01865 846771 or 01865 846776.

Thank you for your interest in Thames Valley Police. I look forward to receiving your completed application. In the meantime, if I can be of any assistance, please contact me.

Yours sincerely,

Nick Deane Lead Advisor People Resourcing