

THAMES VALLEY POLICE

DETECTIVE CHIEF INSPECTOR ROLE SPECIFICATION

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| Role Title: | Detective Chief Inspector – Deputy Head of Investigations | Department: | Investigations, Counter Terrorism Policing South East (CTPSE) |
| Reports To: | Detective Superintendent Head of Investigations & Covert Operations | Location: | Near M4, Junction 12 |

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| Purpose of role: | Work as a deputy to the Head of Investigations leading a team of CTSIO's and covert operatives. Providing oversight of the counter terrorism investigations and working with partners to ensure efficient and effective use of resources to mitigate risks to national security. Undertake the role of Counter Terrorism Senior Investigating Officer (CTSIO) and investigate serious crime or other such critical incidents as directed. |
| Principal Responsibilities: | Manage the performance and development of the CTSIO's and investigation teams, covert operations staff and perform SIO responsibilities where necessary. |
| | Oversee the covert operations department and ensure alignment with other CTUs and the national network. |
| | Review investigations held by the departments SIOs to provide support and guidance as necessary. |
| | Fulfil the role of on-call CTSIO for the South East to ensure an effective response to potential and actual terrorist incidents. This includes providing advice to colleagues in CTPSE and our regional forces, and decision-making on issues such as whether and when primacy passes from a force to CTP. |
| | Providing the leadership to engender an inclusive working environment which thrives on team work across the department and unit, is built on continuous professional development, and which enables our people to fulfil their potential and aspirations. |
| | To assist the head of department as an active member of the CTPSE investigations department management team, including support to the DI Covert Operations, and leading on activity in support of the wider unit and network. |
| | To deputise for the head of department at CTPSE SLT-level and national CTP level boards as necessary. |
| | To ensure that resources are effectively deployed to achieve the investigation aims and that any work undertaken is lawful and in compliance with CTP policy, College of Policing Authorised Professional Practice (APP) and relevant legislation. |
| | Work with policing and a range of external partners to achieve the aims of the investigation, achieve a successful prosecution, |

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| | identify learning, disseminate good practice and create an environment conducive to CPD. |
| | Work with intelligence managers to ensure that the processes are in place to capture and assess all relevant Intelligence generated throughout investigations. |
| | As a member of the management team, utilise finance, staff and other resources efficiently and economically so that deliverables in CTPSE strategic plans are achieved effectively. |
| | Provide oversight of NCIA, HOLMES, and CLIO to ensure effective and efficient use of the systems as required for our investigations. |
| | Coordinate provision and effective use of management information to inform continuous improvement for the department and to inform CTPHQ requirements. For example, management of CatTrak, coordination of disruptions process. |
| | Lead, participate or contribute towards thematic areas of work, SEROCU SLT responsibilities or projects as delegated. |
| Essential role based training: | <p>CTSIO Course</p> <p>College of Policing PIP3 and successful completion of accreditation process (unless already PIP3 accredited).</p> <p>NCIA</p> <p>HOLMES</p> <p>CT Managers course</p> <p>Fusion course (including exercise)</p> <p>Fusion Managers course</p> |
| Essential & Desirable Criteria Prior to Appointment: | <p>Has previously undertaken the role of SIO or DSIO in Serious Crime management and investigation (Essential)</p> <p>Previous experience of managing investigations involving covert tactics in Counter Terrorism Policing (CTP) and/or Serious Organised Crime investigation and/or serious/major crime investigation (Essential)</p> <p>Has a detailed knowledge of Criminal Law and Court processes. (Essential)</p> <p>Has an understanding of crime scene interpretation and potential forensic opportunities. (Essential)</p> <p>Comprehensive understanding of College of Policing Authorised Professional Practice (APP) for serious crime investigation and covert policing (incorporates Murder Manual and MIRSAP principles) (Essential)</p> <p>Qualified Detective (to College of Policing PIP2 or PIP3) (Essential)</p> <p>Skilled Communicator, able to present information efficiently to</p> |

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| | variety of audiences (Essential) |
| Desirable Criteria | <p>Operational experience of working with firearms commanders and understanding of firearms tactics in relation to covert policing operations (Desirable)</p> <p>Detailed knowledge and understanding of legislation and processes relating to Counter Terrorism investigations (Desirable)</p> |

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| ROLE PROFILE | Chief Inspector | |
| | Personal Qualities The role holder should effectively deliver these key requirements: | |
| | We are emotional aware – level 3 | |
| | We take ownership – level 3 | |
| | We collaborate – level 3 | |
| | We deliver, support and inspire – level 3 | |
| | We analyse critically – level 3 | |
| | We are innovative and open-minded – level 3 | |