

**THAMES VALLEY POLICE**  
**PVST VOLUNTEER ROLE SPECIFICATION**

**Role Title:** Vehicles & Driving

**Area/Department:** Various

**Location:** Force wide

**Role Supervisor:** TBC

**Purpose:**

To drive, maintain or support kit provision in vehicles that are either Police owned, leased or private, to assist officers and staff. Under no circumstances will blue lights be used whilst driving marked vehicles unless in accordance to the Driver Policy, and no vehicles will be driven operationally

**Main Tasks:**

- To drive the mobile Police Station to designated locations
- To drive vehicles to a place where they can be cleaned
- To collect & deliver vehicles for repair and/or service
- To collect & deliver vehicle parts & spares for workshops
- To collect & deliver exhibits or other evidence
- To collect & deliver trailers and other vehicles from crime scenes and Operations
- To drive volunteers, staff, officers, dogs or horses to designated locations

**Skills/Training Required:** E - Essential O - Optional

- To hold a current DVLA driving licence with relevant classes, and to give permission for any further checks to be made (E)
- Successfully complete online driver training course (E)
- To read and adhere to the Driver Policy including annual eyesight and licence checks (E)
- To read and adhere to the Driving Risk Assessment (E)
- Successfully complete basic driver authorisation (E)
- Successfully complete other relevant driving courses as required e.g. trailer towing (E)
- To hold relevant business cover insurance on privately owned vehicles (E)
- Use of Airwave (O)

“I confirm that using a volunteer in the outlined role will complement and support staff roles and will not replace officers or staff or prevent the employment of a new staff member. I confirm the Volunteer is not employed within Thames Valley Police and this document does not constitute a contract of employment, a contract for services and/or evidence of any such contract.”

Signed **Supervisor** .....  
Print Name and Date.....

“I confirm that as a volunteer I am happy to perform the outlined role to complement and support other staff and officers.” For further information on volunteering in general, conduct and regulations can be found in the Volunteers Policy which is available from your co-ordinator.

Signed **Volunteer** .....  
Print Name and Date.....

**Volunteer Coordinator Agreement:**

Signed .....  
Print Name.....  
Date.....